



**DEPARTMENT OF THE ARMY
FORT WORTH DISTRICT, CORPS OF ENGINEERS
P. O. BOX 17300
FORT WORTH, TEXAS 76102-0300**

15 July 2020

REQUEST FOR STATEMENTS OF INTEREST

NUMBER W9126G-20-2-SOI-4995

PROJECT TO BE INITIATED IN 2020

Project Title: Historic Building Study for Joint Base Myer-Henderson Hall, Fort Myer Virginia

Responses to this Request for Statements of Interest will be used to identify potential investigators for a project to be funded by Joint Base Myer-Henderson Hall which provides professional and technical support for its Cultural Resource Program in order to facilitate successful implementation of the Cultural Resources. Approximately \$64,000.00 is expected to be available to support this project.

Background:

The Joint Base Myer-Henderson Hall (JBM-HH) environmental program ensures military mission activities are conducted in compliance with all applicable environmental laws, regulations and policies. Article I B of the master agreement states the objectives of the CESU are to: provide research, technical assistance and education to federal land management, environmental and research agencies and their potential partners; develop a program of research, technical assistance and education that involves the biological, physical, social sciences needed to address resource issues and interdisciplinary problem-solving at multiple scales and in an ecosystem context at the local, regional, and national level; and place special emphasis on the working collaboration among federal agencies and universities and their related partner institutions.

This project includes a study of historic resources located at Joint Base Myer-Henderson Hall, inclusive of Fort Myer and Henderson Hall in Virginia, and Fort McNair in Washington, DC. The work shall involve: revisions to existing 1970s-era National Register of Historic Places (NRHP) nominations, inclusive of up to 25% travel to the installations to observe and evaluate the built environment.

NOTE: Attached to this document you will find a **DRAFT Statement of Work/Objectives** for your reference only. Again, at this time we are only requesting that you demonstrate available qualifications and skills for performing similar or same type of work. **A full study proposal and proposed budget are NOT requested at this time.**

Type of Award:

In accordance with section 6305 – *Using cooperative agreements* of the *Federal Grant and Cooperative Agreements Act of 1977* (31 U.S.C. § 6301 et seq.), all CESU projects must carry out a public purpose of support or stimulation, instead of acquiring goods or services for the exclusive direct benefit of the United States Government.

In accordance with section 6305 – *Using cooperative agreements* of the *Federal Grant and Cooperative Agreements Act of 1977* (31 U.S.C. § 6301 et seq.), substantial involvement is expected between the federal partner and the nonfederal partner when carrying out the activities specified in the project agreement. The exact nature of the government’s involvement will be defined in the statement of objectives, issued with a request for full proposal.

As a result, it is anticipated that a cooperative agreement through the CESU program will be awarded. Such awards may be administered through a CESU only upon mutual agreement and official authorization by both parties of the acceptance of the application of the CESU Network IDC rate (17.5%).

A non-federal partner within CESU Units 11 North Atlantic Coast or 02 Chesapeake Watershed are preferred for this effort.

Brief Description of Anticipated Work:

This research focuses on the following objectives:

1) Objective 1: Update to Fort Myer Historic District National Historic Landmark Nomination
The recipient will update the 1972 National Historic Landmark (NHL) nomination to reflect current documentation and photographic standards required by the NPS NHL Program. The revised nomination is to include expanded descriptions and histories of each building or group of similar buildings, including an evaluation of its architectural details and integrity, an expanded discussion of the Installation’s eligibility and application of the Criteria for Evaluation, and an assessment of the landscape. This task includes clarification of the boundary of the existing NHL district, and verification of the contributing versus non-contributing status of all the buildings, structures, and objects located within the Fort Myer NHL boundary. Associated mapping, as well as updated photographs of the buildings and landscape are to be included.

This task includes draft, final draft, and final submissions of the nomination to JBM-HH’s Cultural Resources Program Manager (CRM), provided digitally. This task will include provision of a draft cover letter for submission to, and incorporation of comments later provided by, local and federal consulting parties as invited, as well as comments and requested revisions by the CRM. The task is not inclusive of formal submission of the Nomination to the National Park Service or listing the district in the National Register.

Team members may include students of architecture, architectural history, and historic preservation as supervised by a Project Manager who meets the *Secretary of the Interior's Professional Qualifications* for architectural history, history, and/or historic architecture.

In order to achieve this task, the cooperator will perform no more than two site visits to conduct visual analysis and photographic documentation of the buildings, focusing primarily on the exteriors. The cooperator, in conducting initial research and in coordination with JBM-HH, will identify selected buildings with potentially contributing interiors. Due to the mission of the installation and tenant organizations, not all building interiors will be accessible to the contractor.

JBM-HH will provide supplemental archival information and prior reports and studies either digitally or via access for review and photography in the Directorate of Public Works' files, located at Fort Myer. On-site research should be coordinated with the CRM as part of the overall site visit schedule. Prior reporting includes a 2014 NRHP evaluation of additional resources beyond the boundary of the existing NHL district, and expanded installation history, which may be incorporated as appropriate with citation.

JBM-HH will facilitate installation access as well as a survey letter for researchers, and coordinated photographic clearance. Installation access to Fort Myer includes online contractor training (typically 1-2 hours, taken once), on-site visitor registration and credentialing, and a vehicle search. Fort Myer is located in Arlington, Virginia and is not easily accessible via Metro. Due to the size of the installation (269 acres) and configuration of the buildings, access via Personally Operated Vehicle (POV) is recommended. Ride shares are not permitted on the installation.

2) Objective 2: Update Fort McNair Historic District National Register of Historic Places Nomination

The recipient will update the existing NRHP nomination package from 1978 to reflect current documentation standards required by the NPS. The revised nomination is to include expanded descriptions and histories of each building or group of similar buildings, including an evaluation of its contributing or non-contributing status and architectural details, an expanded discussion of the Installation's eligibility and application of the Criteria for Evaluation, an assessment of the landscape, and updated mapping and photography to meet current documentation standards.

This task includes draft, final draft, and final submissions of the nomination to JBM-HH's Cultural Resources Program Manager (CRM), provided digitally. This task will include provision of a draft cover letter for submission to, and incorporation of comments provided by, local and federal consulting parties, as invited, as well as comments and requested revisions by the CRM. The task is not inclusive of formal submission of the Nomination to the National Park Service or listing the district in the National Register.

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JBM-HH will facilitate installation access as well as a survey letter for researchers, and coordinated photographic clearance. Installation access to Fort McNair includes online contractor training (typically 1-2 hours, taken once), on-site visitor registration and credentialing, and a vehicle search. Fort McNair is located in Washington, DC and is accessible via Metro with a short walk. Due to the size of the installation (108 acres) and configuration of the buildings, access via Personally Operated Vehicle (POV) is recommended. Ride shares are not permitted on the installation.

Period of Performance. This effort has set dates for requirements, however the period of performance will be 12 months to allow for unforeseen delays in project execution.

Materials Requested for Statement of Interest/Qualifications:

Please provide the following via e-mail attachment to: sandra.justman@usace.army.mil
(Maximum length: 2 pages, single-spaced 12 pt. font).

1. Name, Organization, Cage Code, Duns number, and Contact Information
2. Brief Statement of Qualifications (including):
 - a. Biographical Sketch,
 - b. Relevant past projects and clients with brief descriptions of these projects,
 - c. Staff, faculty or students available to work on this project and their areas of expertise,
 - d. Any brief description of capabilities to successfully complete the project you may wish to add (e.g. equipment, laboratory facilities, greenhouse facilities, field facilities, etc.).

Note: A full study proposal and proposed budget are NOT requested at this time.

Review of Statements Received: All statements of interest received will be evaluated by a board comprised of one or more people at the receiving installation or activity, who will determine which statement(s) best meet the program objectives. Based on a review of the Statements of Interest received, an investigator or investigators will be invited to prepare a full study proposal. Statements will be evaluated based on the investigator's specific experience and capabilities in areas related to the study requirements.

Please send responses or direct questions to:

USACE
Sandy Justman, Contract Specialist
CESWF-CT
Email: sandra.justman@usace.army.mil

Timeline for Review of Statements of Interest: The RSOI are required to be out for a minimum of 10 working days. Review of Statements of Interest will begin **14 August 2020.**

[End of RSOI]
[See below for DRAFT Statement of Work]

STATEMENT OF OBJECTIVES
for
NATIONAL REGISTER OF HISTORIC PLACES NOMINATION UPDATES
for
DIRECTORATE OF PUBLIC WORKS – ENVIRONMENTAL MANAGEMENT
DIVISION, JOINT BASE MYER-HENDERSON HALL, FORT MYER, VIRGINIA

1.0 PURPOSE

1.1 The Joint Base Myer-Henderson Hall (JBM-HH) environmental program ensures military mission activities are conducted in compliance with all applicable environmental laws, regulations and policies. Article I B of the master agreement states the objectives of the CESU are to: provide research, technical assistance and education to federal land management, environmental and research agencies and their potential partners; develop a program of research, technical assistance and education that involves the biological, physical, social sciences needed to address resource issues and interdisciplinary problem-solving at multiple scales and in an ecosystem context at the local, regional, and national level; and place special emphasis on the working collaboration among federal agencies and universities and their related partner institutions.

1.2 This work includes a study of historic resources located at Joint Base Myer-Henderson Hall, inclusive of Fort Myer and Henderson Hall in Virginia, and Fort McNair in Washington, DC. The work shall involve: revisions to existing 1970s-era National Register of Historic Places (NRHP) nominations, inclusive of up to 25% travel to the installations to observe and evaluate the built environment.

2.0 AUTHORITY **10 U.S.C. § 2684**

2.1 This cooperative agreement will be awarded using 10 U.S.C. § 2684 as the awarding authority. In agreement with the above stated goals, the recipient agrees to provide the necessary personnel, equipment, and materials required to implement, activities to support the installation's commitment toward environmental stewardship to manage natural and cultural resources in a responsible way that has the least impact on military missions and is beneficial to the region. The activities performed by the recipient must be completed in a manner conducive to guidelines outlined in the National Historic Preservation Act (54 U.S.C. 300101 et seq.), Native American Graves Protection and Repatriation Act (25 U.S.C. 3001 et seq.), the Archaeological Resources Protection Act (16 U.S.C. 470 et seq.), the National Environmental Policy Act (42 U.S.C. 4321 et seq.), applicable implementing regulations, Army Regulations 200-1, and any other applicable regulatory guidelines.

2.2 In accordance with section 6305 – *Using cooperative agreements of the Federal Grant and Cooperative Agreements Act of 1977* (31 U.S.C. § 6301 et seq.), all CESU

projects must carry out a public purpose of support or stimulation, instead of acquiring goods or services for the exclusive direct benefit of the United States Government. Examples of carrying out a public purpose may include, but are not limited to, the following:

- Project results are made available to a wide audience (including nonfederal entities)
- Project results/outputs add to the scientific literature/knowledge base, with applicability and utility beyond the scope of the project footprint/study area
- Academic and other nonfederal partner institutions (and their personnel) gain professional experience, increase knowledge, and develop skills and abilities
- Students benefit from direct interaction with federal scientists, program and technical staff, and field unit managers

2.3 In accordance with section 6305 – *Using cooperative agreements* of the *Federal Grant and Cooperative Agreements Act of 1977* (31 U.S.C. § 6301 et seq.), substantial involvement is expected between the Department of Defense and the recipient when carrying out the activity contemplated by the cooperative agreement. The DOD agrees to participate at a national level in support of the CESU program as accepted in the Master MOU for the establishment and continuation of the CESU program Article II 1-4 and Article VI 1-7.

The installation further (hence DOD) agrees to provide substantial involvement as directed under the appropriate master agreement to include, but are not limited to, the following:

- JBM-HH is involved in development of study methodology, data gathering, analysis, and/or report writing
- JBM-HH actively participates and collaborates in carrying out the project plan of work, reviews and approves activities, helps train or select project staff or trainees
- JBM-HH incurs in-kind or direct expenditures in carrying out the activities specified in the project agreement. Examples include, but are not limited to, the following: (Choose what applies must have at least 2 and you can add others that apply)
 - Providing office space for research technicians
 - Providing staff time to work on the project and facilitate installation and building access

3.0 DESCRIPTION OF OBJECTIVES

3.1 Task 1: Update to Fort Myer Historic District National Historic Landmark Nomination

The recipient will update the 1972 National Historic Landmark (NHL) nomination to reflect current documentation and photographic standards required by the NPS NHL Program. The revised nomination is to include expanded descriptions and

histories of each building or group of similar buildings, including an evaluation of its architectural details and integrity, an expanded discussion of the Installation's eligibility and application of the Criteria for Evaluation, and an assessment of the landscape. This task includes clarification of the boundary of the existing NHL district, and verification of the contributing versus non-contributing status of all the buildings, structures, and objects located within the Fort Myer NHL boundary. Associated mapping, as well as updated photographs of the buildings and landscape are to be included.

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4.0 QUALIFICATIONS

4.1 Team members may include students of architecture, architectural history, and historic preservation as supervised by a Project Manager who meets the *Secretary of the Interior's Professional Qualifications* for architectural history, history, and/or historic architecture.

5.0 GOVERNMENT FURNISHED MATERIALS OR PROPERTY

5.1 Physical Data: Government will supply any relevant documents that are available to support this effort

5.2 Facility: Government-furnished office-related items include office space and associated standard office furniture, supplies (pens, pencils, note pads, etc.), and office phone.

5.3 Internet: Hardline and/or wireless connections to Government internet and networks are not permitted from non-Government furnished equipment. Dedicated Government computer workstations will not be provided.

Government furnished materials or property is governed by 2 C.F.R. Part 200.312 which states that a) Title to federally-owned property remains vested in the Federal government. The non-Federal entity must submit annually an inventory listing of federally-owned property in its custody to the Federal awarding agency. Upon completion of the Federal award or when the property is no longer needed, the non-Federal entity must return the property to the Federal awarding agency for further Federal agency utilization.

6.0 PERIOD OF PERFORMANCE

7.1 Base Effort - This effort has set dates for requirements; however the period of performance will be 12 months to allow for unforeseen delays in project execution.

7.0 COORDINATION

- USACE Fort Worth District POC
Kathy Mitchell
817 886-1709
kathy.s.mitchell@usace.army.mil
- USACE Baltimore District POC
Christopher Penney
Contracting Officer's Representative (COR)
410-962-0853

Christopher.penney@usace.army.mil

- Joint Base Myer-Henderson Hall/Fort McNair
Kelly Whitton
Cultural Resources & NEPA Program Manager
703-696-6770
kelly.a.whitton2.civ@mail.mil

8.0 DELIVERABLES

In coordination with the Cooperator, JBM-HH CRM will provide a “digital drop off request” via the DoDSAFE portal (safe.apps.mil) for the transfer of large data packages as needed in support of all associated deliverables. At a minimum deliverables for the completion of this program should include:

9.1 Work Plan - The Cooperator shall prepare and submit a work plan to the CRM prior to beginning project activities. The work plan shall specifically address project organization, personnel and contact information, and project management; document compliance with all security requirements (including favorable National Agency Check and written Inquires [NACI] and Army Regulation 25-2 [information Assurance]); technical approach; safety procedures and practices; schedule activities/milestones/logic; and quality control procedures. The work plan shall be submitted digitally via email or secure file transfer. The Contractor shall assume that one (1) draft and one (1) final work plan is required.

9.2 Progress Reports - One (1) typed letter report describing progress on the project. The report shall be due as of the last day of the third month (**quarterly**) and shall be transmitted via electronic mail, facsimile, or regular mail no later than the 10th calendar day following the end of the reporting period. Invoices for partial payment shall be submitted to coincide with receipt of the monthly progress reports. No partial payment will be approved unless the government has received all progress reports which are due.

9.3 Draft Project Report (NRHP Form). Digital delivery of a formatted draft report, maps, and captioned photographs according to NRHP standards. Draft submission to include a cover letter or synopsis to the CRM detailing any challenges experienced, areas of further development needed, and any areas of the report necessitating special attention or feedback. As detailed in Section 3, the draft nomination forms are to include a draft of the submission letter to the appropriate local and federal agency representatives inviting their review and comment, as coordinated with the CRM. Letter is to be signed and transmitted by the CRM. All CRM and reviewer comments shall be returned to the Cooperator within forty-five (45) days after receipt.

9.4 Draft Final Project Report. The draft final report should be submitted no later than two months before end of the project. For each Task, a cover letter shall be included to the CRM, as described in item 9.3. JBM-HH staff will review and provide comments, if any, within thirty (30) calendar days after receipt.

9.5 Final Project Report. Digital submission of the final report, in MSWord and PDF with associated graphic and photographic files. The final project report is to incorporate JBM-HH and any outstanding SHPO or NPS review comments on the draft, if any, shall be submitted no later than fifteen (15) days after receipt of the JBM-HH draft final comments.

10.0 This cooperative agreement may be administered through a CESU only upon mutual agreement and official authorization by both parties of the acceptance of the application of the CESU Network IDC rate (17.5%).

Any resulting cooperative agreement will be subject to and recipient/cooperator shall comply with 2 CFR 200.313 "Equipment", 200.314 "Supplies", and 200.315 "Intangible Property" which includes use of research data.

[End of SOO]